

Cerebral Palsy Association of British Columbia: Tanabe Bursary

The Cerebral Palsy Association of BC will be offering up to 10 bursaries of \$1,000 each in 2013. The funds for this bursary have been jointly funded by the **Kinsmen Foundation** and the Cerebral Palsy Association of BC

Criteria:

1. The student must provide documentation that they have Cerebral Palsy.
2. The student must be planning to attend a post secondary institution or training program during the following year. For example, a university, college, technology school or a private training center. Proof of enrollment must be provided before the cheque is issued.
3. The student must show proof that they are over the age of 17 **or** provide their School Completion Certificate or Diploma.
4. The student must complete the income/expense statement indicated in the application to allow us to determine financial need.
5. The student must submit a short biography and explain their future plans. This biography should include any information that will be useful to the selection committee. This would include program requirements that have been met, extra-curricular activities and outside interests.
6. The student should submit at least two letters of reference and one should be from a teacher, doctor or employer.
7. If the student would like to make their application using a different type of communication, e.g. video, assisted or augmented communication, please contact the Bursary Committee to arrange this.
8. The student is required to submit attached 2013 Tanabe Bursary Application and requested documents described in the check list form.

Please mail, fax or email your documents and details to:

Attention: Bursary Committee
Cerebral Palsy Association of BC
330 - 409 Granville Street
Vancouver, BC V6C 1T2
Fax: (604) 408-9489 Phone: (604) 408-9484
Email: info@bccerebralpalsy.com

Deadline for application is July 15, 2013

NOTE: Guidelines and criteria set out herein are for general reference only. Final decision and criteria are within the sole discretion of the CPABC and are not appealable.

2013 Tanabe Bursary Application

Name:

Mailing Address:

City:

Province:

Postal Code:

Area code and home telephone number or Cell number so bursary committee can contact applicant if they have to:

When is the best time to contact you?

Date of Birth:

Gender:

Do you have cerebral palsy? Yes/No

How does cerebral palsy affect you in your daily living and school environment?

Email Address:

Educational Institution you plan to attend:

What is the name of the college/university/private institution?

Is it accredited or certified college and recognized by the Province of BC or the government of Canada? If not, please provide more information.

The place and province and address and phone number where the institution of study is located?

What courses or program you are interested in taking?

How long will your course or program run (in months)?

INCOME / EXPENSE statement (first term of post-secondary institution or training program):

Savings (at the start of term): \$ _____

Awards, bursaries, scholarships: \$ _____

Income during the term: \$ _____

Expenses such as enrollment and books fees, etc. during the term: \$ _____

*TOTAL available fund for the term: \$ _____

Cerebral Palsy Association of British Columbia Tanabe Bursary Frequently Asked Questions

What can I use the bursary money for?

You can use the money for many types of learning. This could include, but is not limited to, Universities (University of British Columbia), Colleges (Kwantlen College), Technical Schools (British Columbia Institute of Technology), Institutes (The Justice Institute), a private school or college (Sprott/Shaw College), an apprenticeship program or a short term training program. You can use the bursary money for books, equipment or other school-related expenses with the goal of improving competency or employment opportunities.

How much money can I ask for? The bursary is up to \$1000.00 per award.

Do I have to pay the money back? No

Do I have to be a certain age to get the bursary?

You need to be over the age of 17 or have your high school graduation certificate (in British Columbia this is called a "Dogwood Diploma") or a School Completion Certificate.

Do I have to live in British Columbia?

Yes, you need to currently be a Resident of British Columbia. You need to have been a Resident of British Columbia for a minimum of one year, although you may request money to study at an institution outside of the province or the country.

Do I need a diagnosis of Cerebral Palsy?

Yes you do. The bursary is only for people with CP. You must provide documentation that you have Cerebral Palsy. This can be documentation from a private physiotherapist, occupational therapist or a school file. It does not have to be from a physician.

When do I need to send in my application?

You must have your application postmarked no later than July 15th for the next academic year. Proof of enrollment is needed to apply for the bursary. Recipients will be notified no later than August 30, 2013. Please send in high school graduation certificate or Dogwood Diploma upon receipt.

How will I know if I am receiving a bursary and how will you send me the money?

You will receive a letter confirming that you have been awarded a bursary. When you have shown proof of payment (for example a bill or invoice for the courses you have enrolled in) money will be sent directly to you.

Can I apply for the bursary more than once?

If you have received the bursary more than once, you are welcome to reapply. Please note that higher priority may be given to first time applicants.

What do I do if I cannot fill out the forms?

You can present your application in any way you communicate. This includes bringing someone along to help you. You can also have someone assist you with the process. Make sure we have your name, address and phone number so we can arrange this.

Why is it called the Tanabe Bursary?

The bursary is named for Yoshinori Tanabe in recognition of his years of dedication to, and advocacy for, people in British Columbia who live with Cerebral Palsy.

Where do I send the required information and whom do I ask if I have more questions?

You can send the information or request more information via mail, fax or email.

Attention: Bursary Committee

Cerebral Palsy Association of BC

330 - 409 Granville Street, Vancouver, BC V6C 1T2

Fax: (604) 408-9489 Phone: (604) 408-9484

Email: info@bccerebralpalsy.com (Put "bursary application" in Subject line)

Check List of Contents for the Bursary Application

This is the order of the pages that the completed bursary application

Page 1 Bursary application

Page 2 proof that you have Cerebral Palsy

Page 3 A short biography

Page 4 Proof that the student is over the age of 17 **or** a School Completion Certificate or Diploma

Page 5 Resume and 2 letters of reference cannot come from family members but come from people with a professional background that the applicant has been involved with for example, teacher, doctor or employer

If your application is approved, you will then need to provide proof of acceptance or registration before we release the funds to you.

School transcripts and completed bursary applications will be accepted post marked no later than 4 pm on July 15, 2013.

The completed application for the Bursary can be sent to:

Attention: Bursary Committee

Cerebral Palsy Association of BC

330 - 409 Granville Street

Vancouver, BC V6C 1T2

Special Thank you to Bursary Committee Volunteers (Les Ebl, Terreane Derrick, Liz Calder and Jonn Olldym)